

JOIN THE HERO SUPPORT TEAM!

Electric & Telecommunication Utility Professionals are often the unsung heroes in the communities where we live and work!

They keep the lights on, the internet working, the phones ringing, and work tirelessly building robust infrastructure that meets today's needs, and tomorrow's challenges. While often going without thanks, they always take pride in a job well done. These are the kind of heroes our community will always need. While not everyone is called to do this work, you have an opportunity to play an essential role on a team that supports them and become a hero in your own way.

Alden is searching for a **Software Implementation Project Manager** to join our mission of uniting utility professionals working towards common goals on shared assets. Whether inside or outside of those organizations, any way they think about assets, Alden enables everyone to work better together. This collaboration leads to faster deployments and better infrastructure, which leads to thriving communities. This is one way that we can have a positive impact on our communities and make the world a better place.

ABOUT ALDEN

Our Vision is one collaborative software platform for structure owners, attachers, occupants, and service firms that facilitates activities and enables data driven decisions.

Business process automation that solves deep niche problems, providing intrinsic value inside the company. One source of truth for the utility industry to coordinate from, providing cross-company network value. Technology to enable complementary services that further brings together people in the industry.

To be a member of our team, you must live our core values:

- Have Integrity
- Be Innovative
- Pursue Excellence
- Approach challenges with a Can-Do Attitude
- Be Driven to Learn and Grow
- Be Accountable
- Treat Others and the Company with Respect



Software Implementation Project Manager

SALARY RANGE:

\$63k – \$77k / annual

JOB DESCRIPTION

This role includes:

- Being the primary contact for Alden customers and the Implementation team for assigned projects.
- Creation and maintenance of a detailed work plan (scope, timeline, and milestones) and project schedule for Alden customers.
- Working in a collaborative team environment.
- Creation, organization, and maintenance of project documentation using a variety of platforms and methods.
- Completion of projects on time and within budget.
- Prioritizing and scheduling activities to meet project milestones.
- The project and its risks and issues should be approached with a business minded approach.
- Collaborating with Sales team to help estimate costs, define scope and statement of work, prior to closing.
- Organize and lead design meetings to define and document configurations and requirements.
- Develop remediation plans to correct project plan deviations.
- Compile and maintain RAID log.
- Monitor and report project status versus plan / schedule.
- Predict, prevent, and address changes in scope and schedule.
- Weekly update of project forecasts and initiate the customer invoicing process.
- Other duties as assigned.

SUMMARY

The focus of this job is on achieving results which are aligned with the larger picture of the organization and its strategic goals. Initiative, coupled with a sense of competitive drive, and the ability to stay focused on results despite changing conditions, is the key to achieving the performance objectives of this job. Because environmental and organizational conditions change rapidly, the work involves innovation and creativity in generating ideas for quick response. Decision-making is focused on implementing practical, timely solutions.

The job requires getting things done quickly and handling a variety of activities. Self-assurance, and the confidence to purposely drive toward results while constantly problem-solving and engaging the commitment of others is essential. A leadership style that is firm and goal oriented, and yet motivates, trains, and engages others in an enthusiastic way is important. The emphasis on building rapport and relationships with individuals and groups requires an outgoing, poised and persuasive communication style.

Because the pace of the work is faster than average, the ability to learn quickly and thoroughly while continually recognizing and adapting to changing conditions is critical. The scope of the job may require effective delegation to proven people. Especially routine and repetitive details should be delegated but with responsibility for follow up and accountability for timely results.

While the job requires the ability to act independently, a sense of urgency and the confidence to handle a variety of challenges, a full commitment to the success of the business and high standards of achievement are expected in this position. The emphasis is on results, and effective systems that achieve results through and with people, rather than on the details of implementation. The job environment is flexible, constantly changing and provides growth opportunity, recognition and reward for the achievement of business results.

JOB CHARACTERISTICS

- Work with the best clients in the utility/telecom industry
- Work within established systems, standards, policies, and procedures
- Decision-making within clearly defined job scope
- Helpful, supportive communication with management, customers, and peers
- Supportive leadership style, while assuring business results are achieved
- Sense of urgency for goal achievement
- Varied activities
- Multiple, simultaneous projects
- Multi-tasking
- Fast-paced environment

- Idea generation, innovative and creative problem solving
- Rapport and relationship building focused on achieving results
- Engage commitment of others
- Problem solving orientation
- Risk taking
- Action-oriented and somewhat collaborative decision-making
- Quick decision making in response to changing conditions
- Extroverted, confident, enthusiastic, persuasive
- Influences, stimulates others to action
- Collaboration focused on results
- Delegation of details as necessary, with follow up on timeliness and quality
- Accountability for results

OTHER QUALIFICATIONS

Due to the sensitive nature of our utility work, you must:

- Be a U.S. citizen located in the U.S.
- Pass a background check and drug screen

Education and Experience Required:

- 4-year college degree
- 2 years' work experience (project management)
- PMP, MPM, PPM Certification preferred
- SDLC methodologies (waterfall and agile/scrum)
- Software as a Service (SaaS)
- Project Management tools (Monday.com, Teams, Share Point, Visio, PowerPoint, MS Word, Excel, MS Outlook)

Beneficial experience includes:

- Managing multiple in-flight projects preferred
- Familiarity with critical path management
- Previous work with utility / telecom customers preferred
- Complex / intricate project experience preferred

Location:

- Work may be remote, in office (Birmingham, AL), or hybrid
- Ability and willingness to travel is required

HOW TO APPLY

Send your resume along with a cover letter detailing why you're the right person for our team to: careers@aldensys.com

